

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF  
LOON LAKE HELD IN THE MUNICIPAL OFFICE BOARD ROOM AT LOON LAKE, SK ON  
WEDNESDAY APRIL 3, 2019 AT 5:00 P.M.

**Present:**

Mayor: Judy Valuck

Councilors:

Les Sieben

Myrna Molinger

David Wright

Acting Administrator: Erin Simpson

Mayor, Judy Valuck called the meeting to order at 5:00 p.m.

49/19

**Agenda**

MOLINGER

That the agenda for the April 10, 2019 be accepted with additions.

Carried

50/19

**Minutes**

SIEBEN

That the minutes of the March 6, 2019 regular council meeting for the Village of Loon Lake be approved as presented.

Carried

51/19

**Minutes**

SIEBEN

That the minutes of the March 14, 2019 special council meeting for the Village of Loon Lake be approved as presented.

Carried

52/19

**Education Property Tax (EPT) and Provincial Sales Tax (PST)**

MOLINGER

That the following payments be approved as follows;

March EPT = \$672.52

March PST = NIL

Carried

53/19

**Accounts Payable**

SIEBEN

That the List of Cheques be approved for payment as follows:

Cheque # 4058 - 4077 = \$23,025.15

Carried.

54/19

**Payroll**

SIEBEN

That the payroll for the month of January be approved as follows

Payroll – Maintenance Foreman Advance - \$1800.00

Payroll – Transfer Site Employee Advance - \$350.00

Payroll – Maintenance Foreman - \$953.14

Payroll – Transfer Site Employee - \$1,523.59

Payroll – Water Treatment Operator - \$2,804.39

Carried.

55/19

**Statement of Financial Statement**

MOLINGER

That the statement of receipts and payments for the month of March 2019 be approved as presented.

Carried

*James Herron - Maintenance person for the Village of Loon Lake arrived at the meeting at 5:25 pm to give a report on the Village operations.*

*James Herron left the meeting at 5:50 pm.*

*Trent Langton – Water Treatment Operator for the Village of Loon Lake arrived at the meeting at 5:50 pm to give a report on the Water operations.*

*Trent Langton left the meeting at 6:35 pm.*

*Steven Studer – Transfer Site employee arrive to the meeting at 6:35 pm to discuss operation at the Transfer Site.*

*Steven Studer left the meeting at 6:45 pm.*

*Council Dave Wright declared a conflict of interest and excused himself from the Council meeting at 6:50 pm, due to a discussion pertaining to the per diem for dogs caught within the Village of Loon Lake.*

56/19

**Dog Catching**

MOLINGER

That the compensation amount to the Village of Loon Lake dog catcher for dogs caught within the Village of Loon Lake will be increased from \$50.00 per dog to \$75.00 per dog effective April 1, 2019.

Carried

*Councilor Dave Wright returned to the meeting at 7:05 pm.*

57/19 **Criminal Record Checks**

SIEBEN

That effective June 1, 2019 Criminal Record Checks will cost \$25.00. People requiring a Criminal Record Checks must pay the \$25.00 fee at the Village of Loon Lake Office then show the receipt as proof of payment at the Loon Lake RCMP Detachment prior to receiving the Criminal Record Check.

Carried

58/19 **Lift Station On-Call**

SIEBEN

That any one willing to be trained and on-call for the Village of Loon Lake Lift Station will receive an automatic \$200.00 per weekend. In the event of a call out, the individual on-call shall receive payment in the amount of \$20.00 per hour, there will be a minimum 3 hour call out. Anyone on-call must remain within 20 minutes of the Village of Loon Lake Lift Station.

Carried

59/19 **Council Indemnity**

MOLINGER

That the Indemnity rate for Councillors shall be set to \$20.00 per hour.

Carried

60/19 **Lot Purchase**

WRIGHT

That the Village make an offer of \$10,000 to purchase Lot 22, Blk 4, Plan AS2391.

Defeated

61/19 **Injury Report Forms**

MOLINGER

That the Injury Report Forms from March 12, 2019 and March 22, 2019 were reviewed by Council.

Carried

62/19 **Correspondence**

MOLINGER

That the following correspondence can now be filed;

2019 Education Mill Rates

Recycle Fee Increase

Carried

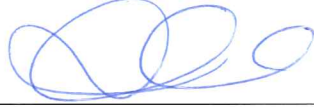
63/19

**Adjournment 8:40 p.m.**

MOLINGER

That the meeting be adjourned.

Carried



---

Mayor



---

Acting Administrator

Report Date  
2019-06-05 4:27 PM

Village of Loon Lake  
**Payment Register**  
As of 2019-06-05

Page 1

Bank Code: AP - AP---GENERAL

Payment #	Vendor	Date	Amount
Computer Cheques			
4058	CIBC VISA	2019-04-03	99.89
4059	Receiver General	2019-04-03	3,547.95
4060	Dave Wright	2019-04-03	1,078.35
4061	Lazar Equipment Ltd.	2019-04-03	1,275.20
4062	Liz Bailey	2019-04-03	87.10
4063	Loon Lake Service Ltd.(2011)	2019-04-03	1,306.77
4064	Main Street Mechanical	2019-04-03	645.16
4065	Municipal Employees Pension Pl	2019-04-03	2,025.60
4066	Northern Pride	2019-04-03	107.10
4067	Petty Cash	2019-04-03	55.39
4068	Voided by the print process	2019-04-03	0.00
4069	Parkland Hardware	2019-04-03	1,310.45
4070	R&L Excavating	2019-04-03	3,423.00
4071	Rivers West	2019-04-03	20.00
4072	R.M. of Loon Lake #561	2019-04-03	6,098.28
4073	Rons Plumbing And Heating	2019-04-03	313.72
4074	Saskatchewan Health Authority	2019-04-03	69.00
4075	Incorrect pick-up total	2019-04-03	0.00
4076	SUMA	2019-04-03	269.82
4077	Trent Langton	2019-04-03	374.40
		Total:	22,107.18
		Total for AP:	22,107.18

Payments Printed: 20

Village of Loon Lake  
Regular meeting  
Agenda  
April 03, 2019 at 5:00 p.m.

1. Called to Order
2. Review Agenda
3. Minutes – March 6, 2019
  - a. Special Council meeting March 14, 2019
4. Accounts Payable, Payroll, Education Property Tax, PST
5. Financial Statement – March 2019
6. Interviews
  - a. 5:30 p.m. – James Heron
  - b. 6:00 p.m. – Trent Langton
  - c. 6:30 p.m. – Steven Studer
7. Old Business
  - a. Bank
  - b. Villa Report
    - i. Drainage back alley
  - c. Dr. House Report
  - d. Dog Catcher Report
    - i. Skids on Shed
    - ii. Dog specifics
  - e. EMO Coordinator
  - f. WTP – Generator
8. New Business
  - a. Criminal Record Charge
  - b. Transfer Site
  - c. On Call – Lift Station
  - d. Campground
  - e. Foreman Holidays
  - f. Grant Application
  - g. Council Indemnity
  - h. Hospital Committee
  - i. Maintenance Foreman Water Courses
  - j. Simson Maxwell Generator Install invoice
  - k. July 1<sup>st</sup>
  - l. Lot Purchase Lot 22, blk 4
  - m. Injury Incident report forms
9. Correspondence
  - a. 2019 Education Mill Rates
  - b. Recycle Fee Increase
10. Upcoming Meetings
  - a. Wednesday May 1, 2019 @ 5:00 p.m. – Regular Council Meeting
11. Adjournment

*Posted April 1, 2019 JG*

Report Date  
2019-04-03 2:12 PM

Village of Loon Lake  
**List of Accounts for Approval**  
As of 2019-04-03  
Batch: 2019-00006

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
<b>Bank Code: AP - AP---GENERAL</b>					
Computer Cheques:					
4058	2019-04-03	CIBC VISA	Chest Waders		
MAR2019STMNT		530-400-110 - TS - Maint. - Materi	Chest Waders	95.39	
		110-340-101 - GST Rebate Receiv	Both Tax Code	4.50	99.89
4059	2019-04-03	Receiver General	March 2019 Remittances		
31MARCH2019		210-200-130 - Receiver General T	March Income Tax	2,041.26	
		210-200-110 - C.P.P. Payable	March CPP	1,066.24	
		210-200-120 - E.I. Payable	March EI	440.45	3,547.95
4060	2019-04-03	Dave Wright	48" Folding Live Trap		
ER-04-2019-DW		540-250-210 - EH&W - Cont - Doc	48" Folding Live Trap	583.86	
		210-200-600 - PST Payable	48" Folding Live Trap	33.05-	
		110-340-101 - GST Rebate Receiv	GST Tax Code	27.54	578.35
4-2019		540-250-210 - EH&W - Cont - Doc	10 Dogs caught & re-homed	500.00	500.00
				Payment Total:	1,078.35
4061	2019-04-03	Lazar Equipment Ltd.	3" Water Pump and Components		
IM72539		530-420-103 - TS - Maint - Equip - 3"	Water Pump and Compone	1,217.76	
		110-340-101 - GST Rebate Receiv	Both Tax Code	57.44	1,275.20
4062	2019-04-03	Liz Bailey	Mileage for Bank Run		
MAR/APR2019		510-210-160 - GG - Admin - Milea	Bank Run March 11/19	43.55	
		510-210-160 - GG - Admin - Milea	Bank Run April 1/19	43.55	87.10
4063	2019-04-03	Loon Lake Service Ltd.(2011)	Gas & Diesel		
059985		530-425-110 - TS - Maint. - Oil & C	Mar 4 87.4L FD truck	85.71	
		530-425-110 - TS - Maint. - Oil & C	Mar 6 96.2L GTruck	94.30	
		530-425-110 - TS - Maint. - Oil & C	Mar 7 27.3L Skidsteer	31.44	
		530-425-110 - TS - Maint. - Oil & C	Mar 8 73.4L Eqp not noted	76.18	
		110-340-101 - GST Rebate Receiv	GST Tax Code	14.39	302.02
059993		530-425-110 - TS - Maint. - Oil & C	Mar 15 27.4 L for pumps	29.53	
		530-425-110 - TS - Maint. - Oil & C	Mar 16 95.9 L for skidste	111.44	
		530-425-110 - TS - Maint. - Oil & C	Mar 16 95.4 L for FD Truc	102.64	
		530-425-110 - TS - Maint. - Oil & C	Mar 18 51.1L grasshopper	59.36	
		530-425-110 - TS - Maint. - Oil & C	Mar 20 25.7L Jerry Can	27.64	
		530-425-110 - TS - Maint. - Oil & C	Mar 23 128L FDTruck	137.67	
		530-425-110 - TS - Maint. - Oil & C	Mar 21 25.01L Jerry Can	23.82	
		530-425-110 - TS - Maint. - Oil & C	Mar 28 83L GTruck	97.15	
		530-425-110 - TS - Maint. - Oil & C	Mar 28 109L Flat Deck	127.62	
		530-425-110 - TS - Maint. - Oil & C	Mar 29 28.58L Gas Can	33.46	
		530-425-110 - TS - Maint. - Oil & C	Mar 19 80.5L Garbage Truc	86.67	
		530-425-110 - TS - Maint. - Oil & C	Mar 29 100L WTP	119.91	
		110-340-101 - GST Rebate Receiv	GST Tax Code	47.84	1,004.75

Village of Loon Lake  
**List of Accounts for Approval**  
As of 2019-04-03  
Batch: 2019-00006

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
				Payment Total:	1,306.77
4064 3005	2019-04-03	Main Street Mechanical	Dump Truck - Battery & Wiring		
		530-420-101 - TS - Maint - Equip - Battery		413.37	
		530-420-101 - TS - Maint - Equip - Service/ Labour		202.73	
		110-340-101 - GST Rebate Receiv Both Tax Code		29.06	645.16
4065 31MAR2019	2019-04-03	Municipal Employees Pension P MEPP - March 2019 Remittances			
		210-200-140 - Municipal Employee MEPP - JH		712.30	
		210-200-140 - Municipal Employee MEPP - TL		860.70	
		210-200-140 - Municipal Employee MEPP - SS		452.60	2,025.60
4066 00271314	2019-04-03	Northern Pride	Mar 28 Call for Noms - 2x4.25		
		510-200-170 - GG - Cont. - Advert Mar 28 Call for Noms - 2x		102.00	
		110-340-101 - GST Rebate Receiv GST Tax Code		5.10	107.10
4067 04-2019	2019-04-03	Petty Cash	Pet Fines - Registered Letters		
		510-400-110 - GG - Maint. - Statio Pet Fines - Registered Le		52.75	
		110-340-101 - GST Rebate Receiv GST Tax Code		2.64	55.39
4068	2019-04-03	Voided by the print process			
4069 610101	2019-04-03	Parkland Hardware	VLL-GEN USB Car Adaptor, #8x3		
		530-400-110 - TS - Maint. - Materi 2 x USB Car Adaptor		8.46	
		530-400-110 - TS - Maint. - Materi #8x3 Green Deck Screws		20.13	
		530-400-110 - TS - Maint. - Materi 4 x Lag Bolt 5/16x4		1.27	
		110-340-101 - GST Rebate Receiv Both Tax Code		1.41	31.27
610132		530-400-110 - TS - Maint. - Materi 2" Brass Male Adapter		36.56	
		530-400-110 - TS - Maint. - Materi BR Reduc Ccoup 2x1.5 inch		40.80	
		530-400-110 - TS - Maint. - Materi Camlock FxFIP1 1/2 Alum		14.83	
		530-400-110 - TS - Maint. - Materi 1.5 inch close brass nipp		18.01	
		530-400-110 - TS - Maint. - Materi Element Screw-In 1500W 12		18.64	
		530-400-110 - TS - Maint. - Materi 2 inch FXINS Camlock Alum		17.48	
		530-400-110 - TS - Maint. - Materi 10x Hose Clamp 29/16		11.39	
		530-400-110 - TS - Maint. - Materi Teflon Tape .5" x 480"		1.05	
		530-400-110 - TS - Maint. - Materi Cutter L1 Olfa YW 5003		8.47	
		110-340-101 - GST Rebate Receiv Both Tax Code		7.89	175.12
610173		580-430-130 - UT - Water - Matls Muriatic Acid		15.89	
		580-430-130 - UT - Water - Matls Methyl Hydrate		11.65	
		580-430-130 - UT - Water - Matls Nitrile Gloves		19.60	
		110-340-101 - GST Rebate Receiv Both Tax Code		2.22	49.36
610271		530-400-110 - TS - Maint. - Materi 2" Camlock		6.35	
		530-400-110 - TS - Maint. - Materi Suction Hose		157.12	
		110-340-101 - GST Rebate Receiv Both Tax Code		7.71	171.18
610434		530-400-110 - TS - Maint. - Materi VLL-GEN Toilet Tissues		10.06	
		530-400-110 - TS - Maint. - Materi VLL-GEN Electrical Tape		7.37	
		530-400-110 - TS - Maint. - Materi VLL-GEN Garbage Bags		5.29	



Report Date  
2019-04-03 2:12 PM

Village of Loon Lake  
List of Accounts for Approval  
As of 2019-04-03  
Batch: 2019-00006

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
		110-340-101 - GST Rebate Receiv Both Tax Code		1.07	23.79
610446		540-250-210 - EH&W - Cont - Doç VLL GEN Dog Food		29.96	29.96
610495		530-420-103 - TS - Maint - Equip - VLL-GEN 2" Water Pump		381.59	
		530-400-110 - TS - Maint. - Materi. VLL-GEN 2" Camlock		16.95	
		530-400-110 - TS - Maint. - Materi. VLL-GEN Coupling		11.65	
		530-400-110 - TS - Maint. - Materi. VLL-GEN Teflon Tape		0.62	
		530-400-110 - TS - Maint. - Materi. VLL-GEN Motor Oil		5.29	
		110-340-101 - GST Rebate Receiv Both Tax Code		19.63	435.73
610514		530-420-103 - TS - Maint - Equip - 2" Water Pump Return		381.59	
		530-420-103 - TS - Maint - Equip - 2" Red Lion Pump Purchase		466.39	
		110-340-101 - GST Rebate Receiv Both Tax Code		4.00	88.80
610535		580-430-130 - UT - Water - Matls , Glass Cleaner		6.35	
		580-430-130 - UT - Water - Matls , Tap Cube Front Mount		27.00	
		580-430-130 - UT - Water - Matls , Pens 10pk med blue		3.17	
		530-430-130 - TS - Maint. - Other Drill Bit 1/2 Masonry		14.82	
		110-340-101 - GST Rebate Receiv Both Tax Code		2.42	53.76
610644		530-400-110 - TS - Maint. - Materi. ABS PIPE 3" x 12' DWV/CSA		27.55	
		530-400-110 - TS - Maint. - Materi. ABS Adapter 3"		4.23	
		530-400-110 - TS - Maint. - Materi. 3" FXFIP Camlock Part D		28.61	
		530-400-110 - TS - Maint. - Materi. Cement ABS 118ML Yellow		3.70	
		110-340-101 - GST Rebate Receiv Both Tax Code		3.02	67.11
610778		530-400-110 - TS - Maint. - Materi. ULB LED BR30 Daylight		9.53	
		530-400-110 - TS - Maint. - Materi. Ratchet Tie Down		20.13	
		110-340-101 - GST Rebate Receiv Both Tax Code		1.40	31.06
610871		540-250-210 - EH&W - Cont - Doç VLL GEN Dog Food		26.49	
		110-340-101 - GST Rebate Receiv Both Tax Code		1.25	27.74
611082		530-400-110 - TS - Maint. - Materi. Black Steel Spike		42.36	
		530-400-110 - TS - Maint. - Materi. 12' 4x4 outdoor treated		77.55	
		110-340-101 - GST Rebate Receiv Both Tax Code		5.66	125.57
				Payment Total:	1,310.45
4070	2019-04-03	R&L Excavating	Pump out Lift Station		
158		585-285-110 - UT - Sewer - Cont F 10 loads @ \$70/load		700.00	
		110-340-101 - GST Rebate Receiv GST Tax Code		35.00	735.00
159		585-285-110 - UT - Sewer - Cont F Pump out Lift Station		250.00	
		110-340-101 - GST Rebate Receiv GST Tax Code		12.50	262.50
161		585-285-110 - UT - Sewer - Cont F 19 Loads @ \$70/load		1,330.00	
		110-340-101 - GST Rebate Receiv GST Tax Code		66.50	1,396.50
162		585-285-110 - UT - Sewer - Cont F 14 loads @ \$70/load		980.00	
		110-340-101 - GST Rebate Receiv GST Tax Code		49.00	1,029.00

Report Date  
2019-04-03 2:12 PM

Village of Loon Lake  
**List of Accounts for Approval**  
As of 2019-04-03  
Batch: 2019-00006

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
				Payment Total:	3,423.00
4071 2019-2020	2019-04-03	Rivers West 510-240-100 - GG - Cont. - Memb	2019-2020 Membership 2019-2020 Membership	20.00	20.00
4072 2019-00024	2019-04-03	R.M. of Loon Lake #561 530-210-136 - TS - Maint. - Contr	Grading Village Streets Grading Village Streets	556.50	556.50
03312019		510-110-230 - GG - Administrator	March 2019 Administration	4,166.66	
		110-340-101 - GST Rebate Receiv	GST Tax Code	208.33	4,374.99
30312019A		510-110-230 - GG - Administrator	March 2019 Shared Costs	1,166.79	1,166.79
				Payment Total:	6,098.28
4073 53496	2019-04-03	Rons Plumbing And Heating 580-285-120 - UT - Water - Cont F	VLL WTP - Heater Repair VLL WTP - Heater Repair	299.59	
		110-340-101 - GST Rebate Receiv	Both Tax Code	14.13	313.72
4074 1108161	2019-04-03	Saskatchewan Health Authority 580-290-100 - UT - Water - Labor:	VLL WT - WTP VLL WT - WTP	21.90	
		110-340-101 - GST Rebate Receiv	GST Tax Code	1.10	23.00
3317963		580-290-100 - UT - Water - Labor:	VLL WT - Village Shop	21.90	
		110-340-101 - GST Rebate Receiv	GST Tax Code	1.10	23.00
3319243		580-290-100 - UT - Water - Labor:	VLL WT - Village Office	21.90	
		110-340-101 - GST Rebate Receiv	GST Tax Code	1.10	23.00
				Payment Total:	69.00
4075 16935	2019-04-03	Shkopich Enviro Ltd. 540-200-111 - EH&W - Waste - Ri	March Rental, Tipping & Recycl March 30 YD Rental	121.00	
		540-200-115 - EH&W -Recycling	March Recycling p/u	688.50	
		540-200-110 - EH&W - Cont. - Shl	HSE FEE	64.75	
		110-340-101 - GST Rebate Receiv	GST Tax Code	43.72	917.97
4076 APRIL2019	2019-04-03	SUMA 530-110-110 - TS - Maint. - Fore	April 2019 Premiums JH	103.95	
		580-120-110 - UT - Water - Benefi	TL	78.98	
		540-120-110 - EH&W - Wages - T	SS	86.09	
		110-340-101 - GST Rebate Receiv	GST Tax Code	0.80	269.82
4077 MARCH2019	2019-04-03	Trent Langton 580-270-110 - UT - Water - Milea	March Mileage - Makwa WP March Mileage - Makwa WP	374.40	374.40
				Total for AP:	23,025.15

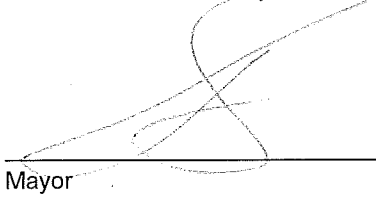
Report Date  
2019-04-03 2:12 PM

Village of Loon Lake  
**List of Accounts for Approval**  
As of 2019-04-03  
Batch: 2019-00006

Payment # Invoice #	Date	Vendor Name GL Account	Reference GL Transaction Description	Detail Amount	Payment Amount
------------------------	------	---------------------------	---	---------------	----------------

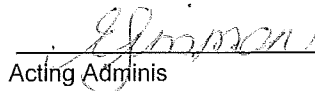
---

Certified Correct This April 3, 2019.



---

Mayor



---

Acting Adminis